



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

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SUPERINTENDENT OF  
PUBLIC INSTRUCTION

**MEMORANDUM**

**TO:** Intermediate and Local School District Superintendents  
and Public School Academy Directors

**FROM:** Dr. Yvonne Caamal Canul  
Director  
Office of School Improvement

**DATE:** February 27, 2006

**SUBJECT:** Title III Part I Count

The Office of School Improvement is pleased to announce the availability of the 2006-07 grants for Title III Language Instruction for Limited English Proficient (LEP) and Immigrant Students. The purpose of the grants is to assist all LEP and immigrant students to acquire English language proficiency and meet challenging academic and content standards. Schools may use any research-based approach that works. No specific approach is mandated or prohibited.

Title III funds will be allocated to local school districts and public school academies for two programs: (1) English language instruction for LEP students and (2) programs to provide supplemental services to immigrant students. The terms "limited English proficient" and "immigrant student" are defined on pages one and four respectively of the enclosed application. School districts and public school academies may receive a subgrant in each category based on the following criteria:

English Language Instruction portion

Funding for English language instruction programs will be distributed on a per pupil basis using the LEP counts that school districts and public school academies submit on the enclosed application. Title III prohibits states from awarding subgrants of less than \$10,000. School districts and public school academies may form consortia in order to qualify for funding.

Immigrant Student portion

Title III requires that Immigrant student funds be distributed only to school districts and public school academies that experience a significant increase in the immigrant student population as compared to the two preceding school years. A significant increase is defined as an increase in immigrant student population for each of the two preceding years and that the percentage increase for at least one of those years is greater than the average

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
www.michigan.gov/mde • (517) 373-3324

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percentage increase for the state. In addition to these criteria the Department has established a minimum grant level at \$10,000. For eligibility purposes a school district or public school academy must have a minimum student count of 20 immigrant students.

Title III funds are allocated to states based on statewide counts of LEP and immigrant students. Please return the application with the count of LEP and immigrant students **even if the student counts are not sufficient to qualify your school district or public school academy for Title III funding this year.** Districts and academies may enter into consortia to qualify for funding. Please note that the Michigan Department of Education will compare the counts submitted by districts and academies with the counts in the Single Record Student Database (SRSD) and either negotiate or award the lower of the two counts.

An enterable application form, in MS Word and PDF formats, is available online at <http://www.michigan.gov/osi> (Click on English Language Learner Programs in the Academic Support Unit box.) and should be completed based on the count of LEP students on the Fall 2005 Membership Count Day and received by the Office of School Improvement no later than March 30, 2006. **Note:** The count for each language group includes public and non-public students residing within the area served by a public school. Charter schools will complete the 'public' line only.

A Proficiency table has been added to the application. Please enter the number of LEP students in each grade by English Language Proficiency level as described by our State standards who were assessed in the fall of 2005. **Note:** There should not be any students listed under Level Proficiency 5 as those students would not be considered LEP.

Eligible districts that submit Part I of this application will receive an allocation notice and be able to apply for funds in MEGS as part of the Consolidated Application for 2006-07 which will be available after July 1, 2006.

If you have any questions about the Title III LEP Program, or need assistance in completing this application, please contact Mazin Heiderson in the Academic Support Unit at 517-373-6066.

c: Bilingual Education/Title III Contact Person